



Regular Meeting of Council

July 23, 2025

PRESENT Warden Eleanor Roulston
 Deputy Warden Carl MacPhee

Councillors: Cecil Dixon Craig Merriam
 Walter Tingley Eldon Hebb
 Michael Perry Sandra Garden-Cole
 Norval Mitchell Keith Rhyno - left during the in-camera session
 Elie Moussa - Arrived at 7:05 pm

STAFF Ms. Kim Ramsay, Chief Administrative Officer
 Mr. Wade Tatttrie, Director of Finance
 Mr. Adam Clarkson, Director of Corporate Services
 Mr. John Woodford, Director of Planning & Development
 Ms. Alana Tapper, Director of Parks and Recreation
 Mr. Jesse Hulsman, Director of Infrastructure & Operations
 Mr. Tom Gignac, Manager of Information Services
 Ms. Erin Taylor, Communications Coordinator
 Ms. Sheralee Mitchell-MacEwan, Assistant Municipal Clerk
 Ms. Erin MacIsaac, Business & Legislative Administrator
 Mrs. Kelly Ash, Manager of Development Services
 Mr. Calvin Byard, Manager of Protective Services at 10:00 pm

GUESTS Michelle Anthony
 Sue Smith
 Carolyn Nelson
 Willie Courtney

CALL TO ORDER & HISTORICAL ACKNOWLEDGEMENT

Warden Roulston called the meeting to order at 7:00 p.m. and recited the historical acknowledgement.

MOMENT OF SILENT CONTEMPLATION

A moment of silent contemplation was observed.

SETTING DATE & TIME OF NEXT REGULAR MEETING OF COUNCIL

C25(231) On the motion of Councillors Dixon & Perry:
 July

The Regular Meeting of Council (Policy & In-Camera) will be held on September 16, 2025 and Regular Meeting of Council will be held on September 24, 2025.

MOTION CARRIED

APPROVAL OF MINUTES

- C25(232) *The minutes of the Regular Meeting of Council (Policy & In-Camera) held June 17, 2025 and the Regular Meeting of Council held June 25, 2025, were approved with unanimous consent.*
July

MUNICIPAL FIREFIGHTER LONG SERVICE AWARDS - ANNUAL REPORT

The Director of Corporate Services presented the list of “Firefighter Long Service Recipients” as attached to the agenda and available to all Council members.

PRESENTATION & PETITION REGARDING RELOCATION OF THE SHUBENACADIE CENOTAPH

Warden Roulston introduced the presenters (Carolyn Nelson, Michelle Anthony, Sue Smith and Willie Courtney) regarding the relocation of the Shubenacadie Cenotaph requesting that the Cenotaph be moved back to its original location. Discussion was held and questions from Councillors were addressed by the presenters and staff.

- C25(233) On the motion of Councillors Garden-Cole and Tingley:
July

Moved (later tabled) that Council take the presenters information into consideration and further discussion be held at a future date (Re: Shubenacadie Cenotaph).

Further discussion was held.

- C25(234) On the motion of Deputy Warden MacPhee & Michael Perry:
July

Tapper

Moved to table Motion C25(233) for further discussion until Staff prepares a report around the costs and logistics (of possibly moving the Shubenacadie Cenotaph).

MOTION TABLED

Six (6) in favour and five (5) against, with Councillors Moussa, Rhyno, Garden-Cole, Dixon and Mitchell voting nay.

The Warden thanked the presenters for attending.

DEMOLITION HEARING - 176 HIGHWAY 215, SHUBENACADIE

Warden Roulston welcome those in attendance and advised that pursuant to Section 345 of the MGA, only Municipal Council has the authority to order the demolition of a building and should be in a position to make a decision on the property in question following the staff report and any presentations from the property owners.

[PID 45101698, 176 HIGHWAY 215, SHUBENACADIE](#)

The Manager of Planning & Development presented the staff report titled “Demolition Order - 176 Highway 215, Shubenacadie” dated July 23, 2025. A copy of the report and related documents were attached to the agenda and available to all Council members.

Warden Roulston opened the floor to comments or questions from members of Council.

There were no questions.

Warden Roulston opened the floor to comments or questions from the representative(s) of the owner.

There were no representatives who came forward.

Warden Roulston asked if there were any members of the public in person or on the You Tube feed who wished to speak. There were none.

Warden Roulston asked members of Council if they have any final comments or questions.

There were none.

[RECOMMENDATION](#)

C25(235) On the Motion of Councillors Tingley & Merriam:
July

Woodford

Moved that Council hereby authorizes the Administrator to issue an Order to the owner of PID 45101698, 176 Highway 215, Shubenacadie, to remedy the dangerous or unsightly condition of the property by the demolition and removal of the building, and all other debris on the property within 30 days of an Order being served.

MOTION CARRIED

That concluded the demolition hearing.

[CORRESPONDENCE FOR INFORMATION](#)

A complete copy of “Correspondence for Information” is attached to and forms part of the minutes.

ITEM # 16 REQUEST FROM THE HALIFAX EAST HANTS 4-H COUNCIL SEEKING A TROPHY DONATION. STAFF PROCESSED THE REQUEST PER BUDGET

Councillor Merriam sought clarification on the amount that was processed and staff confirmed \$100 was processed and funding is available should other requests come forward.

ITEM # 70 MEMO TO COUNCIL RE: MEETING WITH NOVA SCOTIA PUBLIC WORKS - K-CLASS ROADS

Councillor Moussa requested further information on the meeting with Nova Scotia Public Works. Discussion ensued.

C25(236) On the Motion of Councillors Moussa and Perry:
July

Hulsman

Moved that staff come back with a report on the costs and what standards should a K-Class Road be to be accessible as an emergency exit.

MOTION CARRIED

CORRESPONDENCE FOR DECISION

ITEM #56 SHUBENACADIE VOLUNTEER FIRE DEPARTMENT REQUEST FOR ENDORSEMENT OF THEIR APPLICATION TO PURCHASE A TRAILER FROM THE PROVINCIAL EMERGENCY PROVIDER FUND

The Director of Corporate Services presented a memo dated July 16th, 2025 in response to a request from the Shubenacadie Volunteer Fire Department dated July 9th, 2025 seeking support to apply for funding to purchase a trailer under the provincial Emergency Provider Fund (EPF). A copy of the memo and request were attached to the agenda and available to all Council members.

Staff answered questions from the Council Members.

C25(237) On the motion of Councillors Dixon and Merriam:
July

Clarkson

Moved that Council endorse the application from Shubenacadie Volunteer Fire Department under the Nova Scotia Emergency Provider Fund (EDF) to purchase a trailer.

MOTION CARRIED

ITEM #23 LETTER FROM THE EAST HANTS CURTLING ASSOCIATION (EHCA) MAKING REQUESTS REGARDING ICE RENTAL, BONSPIEL FUNDING AND A NEW CURLING FACILITY

The Director of Parks, Culture & Recreation presented the letter dated June 20, 2025 outlining the requests from EHCA. A copy of the letter was attached to and available to all Council members. EHCA put forward three (3) requests. Discussion took place and questions were answered by staff.

REDUCTION IN ICE RENTAL RATES AT THE SPORTSPLEX

C25(238) On the motion of Councillors Tingley and Hebb:
July

Tapper

Moved that Council does not reduce rental rates for the East Hants Curling Association.

MOTION CARRIED

GRANT FUNDING FOR ANNUAL BONSPIEL

C25(239) On the motion of Councillors Merriam and Hebb:
July

Tapper

Moved that a grant for the EHCA annual Bonspiel be approved in the amount of \$1,800.00 using the same format as last year and that budgeting and reporting is required.

Further discussion was held.

MOTION CARRIED

Seven (7) in favour, and four (4) against, with Councillors Moussa, Rhyno, Perry and Warden Roulston voting nay.

REQUEST FOR NEW CURLING FACILITY

C25(240) On the motion of Councillors Perry and Dixon:
July

Tapper

Moved to delay discussions regarding a new curling facility until we have the final Master Recreation Facility Plan completed.

MOTION CARRIED

COMMITTEE REPORTS

CORPORATE & RESIDENTIAL SERVICES COMMITTEE REPORT

Councillor Garden-Cole, as Chairperson of the Corporate & Residential Services Committee, presented the report from the meeting held on July 15, 2025. The minutes of that meeting were made available to all members of Council. The following motions are coming forward as a result of that meeting.

2024/2025 YEAR-END BUDGET CARRY FORWARD

C25(241) On the motion of Councillors Garden-Cole and Tingley: Tattrie
July

Moved that Council approve the year-end carry forward amounts in the 2024/2025 Year End Adjustments report dated July 9, 2025, and presented on July 15, 2025.

MOTION CARRIED

2024/2025 RCMP BUDGET OVERAGE FUNDING

C25(242) On the motion of Councillors Garden-Cole and Mitchell: Tattrie
July

Moved that Council allocate \$90,790 from Reserve G001-b (RCMP Policing) to address the increased 25/26 RCMP policing costs.

MOTION CARRIED

2024/2025 EAST HANTS ANNUAL REPORT INCLUDING TRASURER'S REPORT

C25(243) On the motion of Councillors Garden-Cole and Mitchell: CAO/
July Tattrie

Moved that Council accepts the 2024/2025 East Hants Annual Report including Treasurer's Report and it be made available to the Public.

MOTION CARRIED

COUNCIL PROCUREMENT POLICY UPDATE

C25(244) On the motion of Councillors Garden-Cole and Tingley: MacEwan
July

Moved that Council approve the amended Procurement Policy as attached to the Executive Agenda July 15, 2025 with such amendment to be effective beginning September 1, 2025.

MOTION CARRIED

FINANCIAL GUIDELINES FOR VOLUNTEER FIRE DEPARTMENTS

C25(245) On the motion of Councillors Garden-Cole and Mitchell: Clarkson
July

Moved that Council direct staff to engage the fire service, particularly to the Fire Advisory Committee for further discussions (Re: Financial Guidelines for Fire Departments).

MOTION CARRIED

PLANNING ADVISORY COMMITTEE REPORT

Councillor Mitchell, as Chairperson of the Parks, Recreation & Culture Committee, presented the report from the meeting held on July 15, 2025. The minutes of that meeting were made available to all members of Council. The following motions came forward as a result of that meeting:

SUBDIVISION BYLAW - STORMWATER MANAGEMENT AMENDMENTS

C25(246) On the motion of Councillors Mitchell and Merriam: Woodford
July

Moved that Council give first reading to the proposal to amend the Municipal Planning Strategy and Subdivision Bylaw to require stormwater management plans in un-serviced areas of the Municipality, for the purpose of enabling a public hearing and authorize staff to schedule a public hearing.

MOTION CARRIED

Ten (10) in favour, and 1 (one) against, with Councillor Rhyno voting nay.

SINGLE EGRESS/INGRESS AREAS

C25(247) On the motion of Councillors Mitchell and Tingley: Woodford
July

Moved that Council maintain the current Subdivision Bylaw regulations regarding 100 lots on a single ingress/egress.

Discussion was held.

MOTION CARRIED

Six (6) in favour, and five (5) against, with Councillors Dixon, Moussa, Rhyno, Perry and Garden-Cole voting nay.

MUNICIPAL HOUSING STRATEGY

C25(248) On the motion of Councillors Mitchell and Merriam: Woodford
July

Moved that Council direct staff to set up an evening Planning Advisory Committee meeting to deal with the Housing Strategy on a date that is suitable for the public members on a date already set aside for extension meetings.

MOTION CARRIED

Ten (10) in favour, and one (1) against, with Deputy Warden MacPhee voting nay.

THOMAS STREET AND MCKENZIE LANE PAVING PETITIONS

C25(249) On the motion of Councillors Mitchell and Merriam:

July

Moved (later amended) that Council if the paving petitions for Thomas Street and McKenzie Lane, East Uniacke are successful, and the Province agrees to contribute 50% towards the paving of the provincial portion of McKenzie Lane, that:

- *Council approves a 10% Municipal contribution towards the cost of paving the municipal portions of Thomas St, Enfield and McKenzie Lane, East Uniacke, and:*
- *That the municipal 10% and provincial 50% contribution be subtracted from the combined total cost of the paving McKenzie Ln, East Uniacke and the remainder be divided evenly amongst the property owners.*

C25(250) On the Motion of Councillor Dixon and Tingley:

Move that Motion C25(249) be amended to remove the Thomas Street portion pending a staff report identifying the financial circumstances.

Discussed ensued.

Questions called on the amendment

AMENDMENT CARRIED

Ten (10) in favour, and one (1) voting against, with Deputy Warden MacPhee voting nay.

Councillor Rhyno indicated he could not support the added 10% funding.

AMENDED MOTION CARRIED

Ten (10) in favour, and one (1) against, with Councillor Rhyno voting nay.

For further clarification Motion CR25(249) is as follows:

Moved that Council, if the paving petition for McKenzie Lane, East Uniacke is successful, and the Province agrees to contribute 50% towards the paving of the provincial portion of McKenzie Lane, that: Woodford

- *Council approves a 10% Municipal contribution towards the cost of paving the municipal portion of McKenzie Lane, East Uniacke; and*
- *That the municipal 10% and provincial 50% contribution be subtracted from the combined total cost of the paving McKenzie Ln, East Uniacke and the remainder be divided evenly amongst the property owners; and*
- *That a decision on approving a 10% municipal contribution toward the paving of Thomas Street, Enfield be withheld until staff report back on*

the financial impact on this paving petition of capital budget project #24-018 (Gravel Road Rehabilitation - Thomas Street) scheduled for 2028/2029;

- *And that, Thomas Street is pending a staff report identifying the financial circumstances.*

PARKS, RECREATION & CULTURE COMMITTEE REPORT

Councillor Keith Rhyno, as Chairperson of the Planning Advisory Committee, presented the report from the meeting held on July 15, 2025. The minutes of that meeting were made available to all members of Council.

No motions are coming forward at this time.

INFRASTRUCTURE & OPERATIONS COMMITTEE REPORT

Councillor Michael Perry, as Chairperson of the Infrastructure & Operations Committee, presented the report from the meeting held on July 15, 2025. The minutes of that meeting were made available to all members of Council. The following motions came forward as a result of that meeting:

HIGHWAY 2 SIDEWALK EXTENSION (MILFORD LIONS PARK)

C25(251) On the motion of Councillors Perry and Merriam: Hulsman
July

Moved that Highway 2 Sidewalk project budget is increased to \$225,000 (18-010) in the next Capital Budget.

MOTION CARRIED

HIGHWAY 2 CROSSWALK, MILFORD RECREATION ASSOCIATE SITE

C25(252) On the motion of Councillors Perry and Merriam: Hulsman
July

Moved that Council request that a new capital project for enhancing the existing crosswalk area in Milford near the Milford Recreation Association facility, listed as Option B in this report titled "Crosswalk - Highway 2, to Milford Recreation Association site" July 2025, to be added to the next municipal Capital Budget, with costing and recommended sources of funding, to be considered for future approval.

MOTION CARRIED

SNOW CLEARING ROAD SHOULDER DISCUSSION

C25(253) On the motion of Councillors Perry and Dixon: Hulsman
July

Moved that Council send a letter to the Chignecto Central Regional Centre for Education (CCRCE) seeking alternative suggestions on how to get children to school safely and also ask CCRCE to compare how other regions and/or provinces get children to school safely, i.e. The Newfoundland program.

MOTION CARRIED

MUNICIPAL STANDARDS UPDATE

Hulsman

C25(254) On the motion of Councillors Perry and Merriam:
July

Moved that Council approves the revisions to the Municipal Stands as attached to the Executive Committee agenda of July 15, 2025.

MOTION CARRIED

NOMINATING COMMITTEE REPORT

Deputy Warden MacPhee assumed the chair at the request of the Warden.

Warden Roulston, as Chairperson of the Nominating Committee presented the report from the meeting held on July 15, 2025. The minutes of that meeting were made available to all members of Council. The following motion came forward as a result of that meeting:

C25(255) On the motion of Warden Roulston and Councillor Mitchell:
July

Clarkson

Moved that Council appoint Kevin Goodman as the urban representative of the Fire Advisory Committee for a term ending November 2029.

MOTION CARRIED

Warden Roulston resumed the Chair.

FIRE ADVISORY COMMITTEE REPORT

Councillor Perry, as Chairperson of the Fire Advisory Committee presented the report from the meeting held on July 3, 2025. The minutes of that meeting were made available to all members of Council. The following motion came forward as a result of that meeting:

C25(256) On the motion of Councillors Perry and Hebb:
July

Clarkson

Moved that Council approve the fire department registrations received to date and that Council be authorized to look at the Brooklyn registration when it comes in without having to call a special meeting of the Fire Advisory Committee.

MOTION CARRIED

WARDEN'S REPORT

Deputy Warden MacPhee assumed the Chair, at the request of the Warden. The Warden provided a verbal report on her recent activities. No motions resulted from her report.

Warden Roulston resumed the Chair.

BUSINESS FROM COUNCILLORS

Councillors provided verbal reports on their recent activities.

Staff addressed questions from Councillors. The following motions resulted from their reports:

BYLAW P-300 ENFORCEMENT

- C25(257) On the motion of Councillor Perry and Deputy Warden MacPhee: Woodford
July
- Moved that Council direct the CAO to enforce Bylaw 300 - Provincial Right of Way Signage Bylaw in the Mount Uniacke area.***

MOTION CARRIED

LETTER TO THE PROVINCE REGARDING THE MOUNT UNIACKE QUARRY

- C25(258) On the motion of Councillor Perry and Deputy Warden MacPhee: Woodford
July
- Moved that Council send a letter to the Minister of Environment, the Premier and local MLAs advising that the Mount Uniacke Quarry is hurting local residents and hindering development in the core of the community.***

MOTION CARRIED

(IN CAMERA) LAND ISSUE, PUBLIC SAFETY/CONTRACTUAL ISSUE & CAO PRIORITIES

- C25(259) On the motion of Deputy Warden MacPhee and Councillor Merriam:
July
- Moved for Council to go into camera at 9:14 p.m. to discuss several issues, including a land issue, public safety/contractual issue and CAO Priorities.***

MOTION CARRIED

Council returned to open meeting at 10:57 p.m. Warden Roulston noted that Council met in camera to discuss a land issue and a public safety/contractual issue, but due to time constraints; the CAO Priorities were deferred to a future meeting. Councillor Rhyno left the meeting during the in-camera session. The following motion was brought forward:

LACY ANNE AVENUE, ENFIELD - SURPLUS

CS25(260) On the motion of Councillors Merriam and Mitchell:
July

Clarkson

Moved that Council declare Lot 09-01 Lacy Anne Avenue, Enfield, PID 45379864 surplus to municipal needs.

MOTION CARRIED

Six (6) in favour, and four (4) against, with Councillors Dixon, Moussa, Garden-Cole and Deputy Warden MacPhee voting nay.

ADJOURNMENT

C25(261) ***Council adjourned with unanimous consent 11:00 p.m.***
July



Approved By: Sheralee Mitchell-MacEwan, Assistant Municipal Clerk
Date: July 25, 2025



Approved By: Eleanor Roulston, Warden
Date: September 24, 2025

/em